

West Virginia Higher Education Policy Commission %
Reports Applicable to All Institutions - *For Blue Ribbon Commission* - September 2018 %

Legislative, Procedural or Interpretive Rule, and WV Code Cite	Institutional / Board of Governor's Requirement
Series 2 18B-1B-4(a)(2)	Governing boards to adopt tuition and fee schedules.
Series 3 18B-1D-1 18B-1D-8c	Health sciences schools to report annually to Vice Chancellor for Health Sciences on all agreements with for-profit or non-profit entities receiving monies from the school and submit audits of each school and of those entities with a significant affiliation to the school.
Series 4 18B-1B-6(a)(3)	Notice of all institutional proposed rule-making given to Chancellor and final rules sent to Chancellors for approval.
Series 5 18B-1B-6	Presidential evaluations sent to the Chancellors and Chairs of HEPC/CCTCE.
Series 10 18B-2A-4	BOGs to report to Chancellors by May 31 each year results of academic program reviews.
Series 11 18B-1B-4	BOGs to obtain approval of HEPC/CCTCE, or give notice to Chancellors, of commencement of new programs, changes in location, delivery areas, etc.

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Series 12	Any revisions or updates in BOG policies for review and approval of capital projects to be filed with HEPC/CCTCE by July 1 of each year.
Series 12 18B-19-4	Institutional governing boards to update ten-year campus development plan and submit to HEPC/CCTCE by 6/30/2015.
Series 13	Institutions to give Chancellor 30 days notice before implementing structural changes in schools or colleges.
Series 14	Presidents to notify Chancellors by June 30 of each year the holidays that will be observed that fiscal year.
Series 15 18B-2A-4(u)	Institutions to adopt guidelines for the acceptance of advanced credit and file them with Chancellor.
Series 19 18B-1-1A	Institutions offering college level courses must maintain records of courses and enrollment and submit reports as required to West Virginia Data Policy Advisory Council, HEPC / CCTCE.
Series 23	Changes in admissions policies submitted to HEPC/CCTCE before implementing.

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Series 30 18B-5-4	Delegations of purchasing authority at institution to be filed with Vice Chancellor for Administration
Series 30 18B-5-4	Institutional guidelines and procedures for receiving and distributing purchases to be filed with Vice Chancellor.
Series 30 18B-5-4	Institutional guidelines and procedures for purchases not exceeding \$50,000 to be filed with Vice Chancellor.
Series 32 18B-10-1	BOGs to provide annual report regarding tuition and fees charged, proposed increases, increases in revenue.
Series 34 18C-3-1	Institutions to submit report each year by July 31 reporting on Medical Student Loan Program receipts and disbursements.
Series 38	Presidents to notify Chancellors if institution is closed.
Series 40	Institutions to submit equal opportunity/affirmative action plans to Chancellors annually by July 1.

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Series 42 18C-5-1	Institutions to reconcile Higher Education Grant Program records annually and provide audited financial statement annually.
Series 46	Institutions with secondary-level teacher preparation programs to file a copy of curricula with the Commission.
Series 48 18B-18A-11	Each institution participating in the Research Trust Fund Program to submit annual report to HEPC by Aug. 15.
Series 49 18B-1D-1	By Oct. 1 of each year institutions to make report to HEPC/CCTCE on progress in achieving compact goals, objectives and priorities during preceding academic year, except exempt schools.
Series 50 18B-1B-5	Institutions to provide report on to HEPC related to the energy or water savings measures realized by use of revolving loan program.
Series 51 18B-11-15	Institutions to provide report by November 1 to Chancellors, deadlines established for faculty to be assigned to courses, deadlines for textbook selection, percentage of deadlines met, dates the listings were posted.
Series 52 18B-4-7	Institutions must annually submit a reauthorization application report by November 1 to HEPC/CCTCE.

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Series 54	Institutions to report any major emergency to the Chancellor. Emergency plan to be in place with annual review. Campus-wide emergency drill each year. A threat assessment committee is to be developed and maintained. President to notify Chancellor if institution is closed. President to annually submit emergency plan to Chancellor by June 30.
Series 59 18B-1-1a	Institutions to develop policies for evaluating prior learning and for awarding credit and file policy with HEPC/CCTCE.
Series 60	All institutions to participate in statewide West Virginia Reverse Transfer Program. Student-level data to be reported to HEPC/CCTCE.